

Article V

SECTION 11. SECRETARY. The secretary shall serve for a term of ~~three~~two years and shall: (a) record the minutes of the meetings of the members and of the executive board in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (c) be a custodian of the association records and of the seal of the association; (d) keep a register of the post office address of each member of the executive board which shall be furnished to the secretary by such member; (e) in the absence of an archivist, maintain the historical records of the association, including the official archives of the association; and (f) perform all duties incident to the office of secretary and such other duties as from time to time may be designated to him or her by the president or by the executive board. The secretary shall serve on the annual conference's program committee.

Rationale: Changing the term of Secretary to two years will be consistent with the terms of the EEOO and PAO. There is no other single position on the Board that is a three year term.

SECTION 12. EQUAL EDUCATIONAL OPPORTUNITIES OFFICER. The equal educational opportunities officer shall be elected for a term of two years and shall serve as an advocate for affirmative action encouraging the participation of minorities in the association. The equal educational opportunities officer shall advocate affirmative action within and without the association and shall serve on the association's nominating committee and its annual program committee. The equal educational opportunities officer shall represent the association at each meeting of AACRAO dealing with affirmative action issues. ~~Any individual should serve only one term as the equal educational opportunities officer.~~

Rationale: The term of the position will remain two years, but will not restrict an officer from being re-elected for a second term. This position requires thoughtful initiatives so would allow an individual to see ideas through, if they choose to be elected for another term.

SECTION 13. DISTRICT CHAIRS. The district chairs are selected by each of the districts referred to in Article VIII hereof and shall automatically serve as members of the executive board during their term of office. Each district chair shall serve on the annual conference's program committee and shall be responsible for providing the ~~Communications Manager~~editor of The Chronicle with minutes of each district meeting. District chairs shall recommend individuals from their districts to serve on the professional activities committees.

Rationale: The editor of the Chronicle has the official title of Communications Manager. Using their official title is a more appropriate use.

Article VI

SECTION 2. MEMBERSHIP. The officers of the association and the five district chairs shall constitute the executive board of the association. The ~~editor of The Chronicle, Communications Manager~~, the website manager, and the archivist shall be nonvoting ex-officio members of the executive board.

Rationale: The editor of the Chronicle has the official title of Communications Manager. Using their official title is a more appropriate use.

Article XII

(Current version) SECTION 1. ANNUAL DUES. The membership shall determine the amount of the annual dues payable to the association by institutional members and individual members, and a different dues rate may be established for each such class of members. Honorary and Retiree members are not required to pay dues.

(Proposed version) SECTION 1. ANNUAL DUES. Each year, the IACRAO Executive Board will review, evaluate and recommend any changes, annually, and membership will ratify any changes as part of the annual budget. Different dues rates may be established for each class of members. Honorary and Retirees members are not required to pay dues.

Rationale: The Executive Board felt the wording of the current bylaw was not in line with the actual process of setting annual dues. The proposed language is clearer and follows a logical process. Each year, the Board evaluates and may propose changes to annual dues. The membership will approve any changes to dues, as part of the approval process for the budget, at the annual business meeting.