

**IACRAO Executive Board  
Meeting Minutes  
Friday, October 28, 2016  
Doubletree Hotel, Alsip, IL**

**Call to Order**

Pam Walden, President, called the meeting to order at 11:03 a.m.

Members present: Pam Walden (President), Danielle Boyd (Southern District Co-Chair), Kristin Smigielski (President-Elect), Cody Baggett (Treasurer), Patrick Sears (Website Manager), Tiffani Robertson (*Communications Manager*), Angela Snow (West Central District Chair), Emily Nicholson (Treasurer-Elect), Christopher Huang (Professional Activities Officer), Amanda Turner (EEO Officer), and Leslie Betz (Secretary).

**Introductions**

Pam Walden greeted the new Executive Board and introductions were made.

**President's Report**

Pam Walden reviewed details of the Executive Board meeting schedule for the year for new members and reminded new members to send a photo to Pat Sears. She also noted that options for on line meetings will be investigated for the purposes of cost savings.

District positions have changed so there is now a past-district chair position. The district chair-elect plans the spring meeting and the past-chair will be there for assistance. District chairs are encouraged to look for session opportunities and speakers in their area. All speakers at spring meetings are typically volunteers. This is particularly important as the budget for the meetings has been lowered to \$500.

**Annual Conference Review**

Pam Walden reported that approximately one-third of the conference attendees were first-time attendees. There was an increase in the number of vendor participants this year at seventeen. There was a brief discussion of conference planning for the 2017 Annual Conference at the Crowne Plaza in Springfield, IL.

**Old Business**

There was no old business to discuss.

**New Business**

Chris Huang noted there was some discussion of reorganizing the districts and district meetings. This would require a change in the by-laws. The discussion was tabled for a later meeting.

**Adjournment**

*Motion: A motion was made to adjourn (Pat Sears) and was seconded (Emily Nicholson). Motion passed. The meeting was adjourned at 11:39 a.m.*

Respectfully submitted,  
Leslie Betz  
Secretary