

IACRAO Annual Business Meeting
October 30, 2014
Double Tree Hotel, Alsip, IL

Call to Order

President Dan Weber called the meeting to order at 12:11 pm.

Dan recognized first time attendees, Past Presidents in attendance, exhibitors, members celebrating recent birthdays, and the 2013-2014 Executive Board.

Secretary's Report

Jennifer Harbaugh presented the 2013 IACRAO Annual Business Meeting minutes.

Dan Weber asked for a motion to accept the minutes as presented.

Motion: It was moved (Pam Walden, Illinois State University) and seconded (Brian Clevenger, University of Illinois at Springfield) to accept the minutes as presented. Motion passed.

Treasurer's Report

Jeremy Bradt reported that as of September 26, 2014, the net assets for IACRAO are \$123,198.90.

- \$56,081.59 in checking
- \$ 3,948.22 in savings
- \$41,382.27 for CD #1
- \$21,786.82 for CD #2

Jeremy shared the proposed budget for 2014-15 and 2015-16. Since the new fiscal year starts prior to the IACRAO Annual Meeting, it would be beneficial to have the budget approved at the previous conference.

Dan Weber request a motion to approve the 2014-15 and 2015-16 budgets.

Motion: It was moved (Jennifer McClure, Elgin Community College) and seconded (Kathie Beaty, Bradley University) to approve the budgets as presented. Motion passed.

Detailed documents and spreadsheets can be obtained from Jeremy Bradt.

Professional Activities Officer

Heather Yeager announced that this year's Bright Idea participants have submitted a poster highlighting their idea. The poster session is being held in the Maple room until 3:30 pm where attendees can review each submission and vote for their top choice.

Equal Educational Opportunity Officer

Tiffani Robertson shared the opportunity to participate on the diversity committee.

Archivist

Jason Rotzoll reviewed a few of older *Chronicle* issues. He discussed how challenges that have faced our profession in past years still are applicable today.

Past-President

Andy Kindler expressed his gratitude for the opportunity to serve on the board and for the support of the membership.

Andy thanked the district chairs for their service on this year's scholarship committee. Marissa Brown was awarded the Leadership and Service Scholarship and Russell Mitchell was awarded the Leadership and Service Scholarship for Underrepresented Students. Marissa is transferring from Illinois Central College to Western Illinois University and Russell is transferring from Lincoln Land Community College to Northern Illinois University.

Andy introduced this year's slate of officers:

Jennifer McClure from Elgin Community College for President-Elect
Cody Baggett from John Wood Community College for Treasurer-Elect

Andy asked for a motion to close the new slate of officers.

Motion: It was moved (Sheree Stilwell, Lewis University) and seconded (Jess Ray, Illinois State University) to close the new slate of officers. Motion approved.

Andy asked for a motion to accept the new slate of officers.

Motion: It was moved (Jason Rotzoll, Parkland College) and seconded (Angela Lynn, Western Illinois University) to accept the new slate of officers. Motion approved.

President-Elect

Katherine Thompson recognized the conference planning committee and Pam Walden as well as her staff for providing technology support at this year's program.

Katherine conveyed her gratitude to Diana Alferez, College of DuPage, and Brian Clevenger, University of Illinois at Springfield, for their work on the local arrangements committee.

President

Dan Weber recognized Andy Kindler for his service on the executive board and to the association. Dan also recognized this year's district chairs:

Claire Temmerman, Northeast District
Sarah Kocunik, Northwest District
Oshunda Carpenter Williams, East Central District
Angela Lynn, West Central District

Cheryl Boehne and Jan Ripperda, Southern District

Dan presented IACRAO's first Distinguished Service Award to Dale Wolf, Eastern Illinois University.

Katherine Thompson recognized Dan Weber for his service as President and thanked him for his support.

Dan thanked Katherine Thompson, the local arrangements committee, and the technology committee for their efforts to ensure a successful conference.

2015 Conference Announcements:

IACRAO Annual Meeting 2015

October 28-30 in East Peoria, IL

IACRAO President Katherine Thompson

AACRAO Annual Meeting 2015

April 12-15 in Baltimore, MD

AACRAO President Brad Myers

AACRAO Representative

Adrienne McDay is the Coordinator of Registration at William Rainey Harper College. She is a Past President of IACRAO and AACRAO. Adrienne expressed her appreciation for the opportunity to speak and the membership's participation. She also encouraged members to consider involvement in AACRAO as there is a multitude of opportunities to serve.

Old Business

There was no old business.

New Business

Andy Kindler confirmed that the following titles have been updated: district secretary is now district chair elect and district chair person is now district chair. This is to provide clarity on the roles and expectations.

Andy Kindler confirmed that Article 9 Section 5 of the bylaws indicates that the reserve fund should equal the most expensive conference to date. After researching and reviewing best practices, the executive board proposes that this fund reflect full operating expenses. Notification regarding this item was emailed to the membership via the listserv 31 days prior to the annual business meeting.

Motion: It was moved (Kathie Beaty, Bradley University) and seconded (Jess Ray, Illinois State University) that the reserve fund should be maintained at a level equal to the organization's total operating expenses. Motion approved.

Passing of the gavel: Dan Weber conveyed his gratefulness for the opportunity to serve as President. Dan passed the gavel to Katherine Thompson.

The district meetings will be held directly after the annual business meeting so that planning can begin for the spring meetings.

Katherine asked for a motion to adjourn the annual business meeting.

Motion: It was moved (Kristy Goodwin, Governors State University) and seconded (Sheree Stilwell, Lewis University) to adjourn the annual business meeting. Motion passed.

Meeting adjourned at 1:14 pm.

Respectfully submitted,

Jennifer Harbaugh
IACRAO Secretary