

IACRAO Annual Business Meeting
October 24, 2013
Bloomington-Normal Marriott Hotel

Call to Order:

President Andy Kindler called the meeting to order at 12:14 p.m.

Andy recognized the first time attendees, Past Presidents in attendance, exhibitors, recent and upcoming members celebrating birthdays, and the 2012-2013 Executive Board members.

Andy thanked the National Student Clearinghouse for the donation of the conference tote bags and Credentials for their 123 SignUp online registration module.

Secretary's Report:

Heather Yeager presented the minutes from the 2012 IACRAO Annual Business Meeting.

Andy Kindler asked for a motion to accept the minutes as presented.

Motion: It was moved (Diane Garmin, NIU) and seconded (Pam Walden, ISU) to accept the minutes as presented. Motion passed.

Treasurer's Report:

Jennifer McClure reported that as of September 30, 2013, the net assets for IACRAO are \$129,536.96.

- \$64,534.83 in checking
- \$3,947.86 in savings
- \$39,370.28 for CD #1
- \$21,746.99 for CD #2

FY13 Book Balance is \$45,357.78

FY13 Revenue is \$42,788.25

FY13 Expenses are \$31,901.09

FY13 Assets are \$100,513.00

Detailed spreadsheets are available by contacting Jennifer McClure after the meeting.

All Treasurer documents and financial statements will be submitted to an independent accountant for review.

Andy Kindler asked for a motion to place the treasurer reports on file for a final audit.

Motion: It was moved (Jennifer McClure, Elgin) and seconded (Courtney Kohn Sanders, Governors State) to place the treasurer reports on file for final audit. Motion passed.

The online membership module has been implemented successfully. Jennifer thanked Pam Walden and Jeremy Bradt for their assistance with implementation. Any questions from

membership regarding online membership sign-up should be directed to the Membership Committee.

Interim Professional Activities Officer:

Katherine Thompson announced that the Bright Ideas session is today.

Following the conference, the membership will be surveyed to solicit feedback for possible pre-conference sessions in the future.

Equal Education Opportunity Officer:

Jeff McGoy challenged the membership to return to their schools following the conference and recruit new members and encourage other members to attend the conference.

Archivist:

Jason Rotzoll reviewed a couple of *Chronicle* issues. One entry from 1989 included communication, how to motivate staff members, work-style analysis, and identifying the strengths of others. It is clear that the issues that were prevalent in 1989 are still relevant to today. Those topics demonstrate the value of the annual conference. Jason also read an article found in a 1993 issue of the *Chronicle* regarding self-esteem.

Past-President:

Sheree Stilwell thanked everyone for the opportunity of serving on the board for the last three years. She also thanked everyone for the opportunity to grow professionally and make new friends over the past several years.

This year's IACRAO scholarship recipients are Umair Shah from College of DuPage. He transferred to SIUC and was selected for the Leadership and Service Scholarship. Ashley Gonzalez from IVCC transferred to Aurora and was selected for the Leadership and Service Scholarship for Underrepresented students. Sheree encouraged the membership to relate the scholarship information back to appropriate offices upon return from the conference.

Sheree introduced the nominations of the new slate of officers:

Katherine Thompson – President-Elect – College of DuPage

Jennifer Harbaugh – Secretary – Parkland College

Heather Yeager – Professional Activities Officer – SIUE

Tiffani Robertson – EEOO – Governors State University

Sheree asked for a motion to close the new slate of officers.

Motion: It was moved (Jess Ray, ISU) and seconded (Kathie Beaty, Bradley) to close the new slate of officers. Motion approved.

Sheree asked for a motion to accept the new slate of officers.

Motion: It was moved (Ron Gregoire, LLCC) and seconded (Jeff McGoy, SIUC) to accept the new slate of officers. Motion approved.

President-Elect:

Dan Weber asked the conference planning committee to stand and be recognized.

Dan recognized Pam Walden and her staff for their outstanding efforts with their technology assistance.

Jennifer Harbaugh, Connie Skerston, and the staff working at the registration area from IVCC and Parkland were thanked for their work on the local arrangements committee.

President:

Andy Kindler recognized the following outgoing board officers:

- Sheree Stilwell-Past-President
- Jennifer McClure-Treasurer
- Heather Yeager-Secretary
- Katherine Thompson-Interim Professional Activities Officer
- Jeff McGoy-Equal Education Opportunity Officer

Andy recognized the district chairs:

- Yakeea Daniels-Northeast District
- Mark Grzybowski-Northwest District
- Donna Bettis-West Central District
- Kristin Smigielski-East Central District
- Pam Wilkins-Southern District

Dan Weber recognized Andy Kindler for his efforts as President and presented him with a plaque.

Andy thanked the following:

- Dan Weber and the Local Arrangements Committee
- The Technology Committee
- The Membership Committee

2014 Conference Announcements:

IACRAO Annual Meeting 2014

October 29-31 in Alsip, IL

IACRAO President Dan Weber

AACRAO Annual Meeting 2014

March 30-April 2 in Denver, CO

AACRAO President Adrienne McDay

AACRAO Program Committee Chair Kathie Beaty

AACRAO Representative:

Paul Kyle is the Dean of Student Services and Success at Johnson County Community College, Kansas. He is currently the Vice President for Leadership and Management Development for

AACRAO. Paul thanked the membership for inviting him to the conference, and he thanked the membership for attending. He encouraged the members of IACRAO to contact AACRAO members with any information that should be shared or any ideas that should be considered through legislation. Paul announced that the AACRAO conference is soon, and invited the membership to contact him if anyone is interested in becoming involved with AACRAO. AACRAO is always looking for individuals to publish articles.

Andy Kindler encouraged the membership to get involved with IACRAO. He reminded everyone of the various committees that need assistance. IACRAO is considering forming a committee to establish a Facebook page.

Old Business:

There was no old business.

New Business:

Passing of the gavel: Andy Kindler thanked everyone for the opportunity to serve as President. Andy passed the gavel to Dan Weber.

Dan stated that it is an honor and a humbling experience to serve as President. He has been involved with the IACRAO board for approximately ten years.

Dinner will be served at 6:00 p.m. The costume party begins at 7:00, and there will be four awards for costume categories.

Dan announced several session changes.

Dan also encouraged individuals who are familiar with Facebook to offer their services to establish an IACRAO Facebook page.

The district meetings will be held directly after the annual business meeting.

Dan asked for a motion to adjourn the annual business meeting.

Motion: It was moved (Courtney Kohn Sanders, Governors State) and seconded (Sheree Stilwell, Lewis) to adjourn the annual business meeting. Motion passed.

Meeting adjourned at 1:04 p.m.

Respectfully submitted,

Heather Yeager
IACRAO Secretary