

IACRAO Annual Business Meeting Minutes
October 27, 2011
Marriott Hotel
Normal, Illinois

Courtney Kohn Sanders welcomed all annual meeting attendees. Courtney recognized all new attendees, Past Presidents, Retirees, Executive Board Members and vendors.

Executive Board role call: Courtney Kohn Sanders, President; Sheree Stilwell, President-Elect; Tracy Morris, Past-President, Carol DiCola, Treasurer; Heather Yeager, Secretary

Call to Order

President Courtney Kohn Sanders called the meeting to order at 12:37 p.m.

All annual meeting attendees were welcomed.

Secretary Report

Heather Yeager presented the minutes from the 2010 IACRAO Annual Business Meeting.

Motion: It was moved (Michelle Rothmeyer) and seconded (Pamela Kadirifu) to accept the minutes as amended. Motion passed.

Treasurer Report

Carol DiCola reported that membership is down this year. There is a 27% increase in conference attendees however. Carol thanked the membership for investing institutional dollars in attending. A total of 165 members attended the conference. This year's conference is a couple of thousand dollars over budget. Next year's conference is located in Alsip, where expenses are lower, so IACRAO should regain this loss. The Executive Board will review the prices of past conferences to avoid overspending in the future. The total in assets to date for IACRAO is: \$109,097.12

Carol DiCola shared the 2011-2012 Fiscal Year Report with the membership.

Motion: It was moved (Dave Gasparic) and seconded (Michelle Driscoll) to accept the proposed 2011-2012 budget as presented. Motion passed.

Professional Activities Officer Report

Stacy Ehmen reported that district meetings will be held directly after the business luncheon. She has distributed information packets to each district to review in preparation to choose new district secretaries.

There were two Bright Ideas presenters this year. Stacy encouraged members to submit a Bright Idea to next year for the annual conference.

Archivist Report

Ron Gregoire reported that IACRAO has not always had an archivist in its long history as an organization. Peter Hood, in attendance, was commended as IACRAO's first archivist. Ron recognized Peter's success at the task of moving all of the archived records for IACRAO to the University of Illinois.

Ron introduced Jason Rotzoll as the new Archivist. Jason is an outgoing district chair, and he volunteered for the position right before Courtney Kohn Sanders asked him to volunteer.

Ron informed members of the Archivist section on IACRAO's website. The section includes *Chronicle* issues, photos, minutes, historical information, and facts about the organization.

Ron shared some quotes from John Tuttle, the second IACRAO President, with the members.

Equal Education Opportunity Officer Report

Kristy Peterson did not have a report, as she is no longer the EEO Officer. Courtney Kohn Sanders reported that Jeff McGoy has accepted the position of EEOO.

Courtney reported that Kristy has held three diversity sessions at this conference in lieu of the Diversity Caucus at the annual business lunch.

Past President Report

Tracy Morris relayed information regarding the 50/50 and the raffle. The proceeds of each will be put towards two scholarships funded by IACRAO.

The winner of one of the scholarships from last year decided to attend a University outside of an IACRAO affiliated school, so both of the scholarships were awarded to students who applied for the Leadership Scholarship.

Tracy Morris announced the new Executive Board officers:

President Elect: Andy Kindler, Bradley University
Chronicle Editor: Chris Leopold, SIUE
Professional Activities Officer: Dave Gasparic, DePaul
EEO Officer: Jeff McGoy, Shawnee CC

Tracy reported that Northeast district chair position will need to be filled since Dave Gasparic is on the board.

Motion: It was moved that the nominations be closed (Kathie Beaty), and seconded (Michelle Rothmeyer). Motion passed.

Motion: It was moved (Pam Walden) and seconded (Sue Dagit) to accept all new Executive Officers. Motion passed.

President Elect Report

Sheree Stilwell greeted the members and reminded the attendees with questions or issues to contact anyone wearing a VIP pin.

Sheree recognized the following:

Service Acknowledgements:

AACRAO representative: Louisa Havens

East Central District Chair: Jason Rotzoll

Southern District Chair: Amanda Sutton

Northeast District Chair: Dave Gasparic

West Central District Chair: Sue Dagit

Northwest District Chair: Jeremy Bradt

Chronicle editor: Becky Lundgren (not present)

Local arrangements chair: Jess Ray

Special support: Barb Foulk and Janice Leuchtenberg for registration and miscellaneous tasks

Past President: Tracy Morris

Treasurer: Carol DiCola

Website maintenance: Adam Julian

Website Manager: Pam Walden

President: Courtney Kohn Sanders

President Elect: Andy Kindler. Sheree presented Andy with a special gift of a binder and thumb drive that included all of the IACRAO conference information.

President Report

Courtney Kohn Sanders thanked her husband for support. Courtney thanked Sheree for her support and accepting the President Elect position. Courtney stated that she enjoys working with everyone and that the conferences are a pleasure to attend.

Courtney recognized and stated a special thank you to the ISU team for laptop setup, projectors, and various other technical help. The technical assistance has reduced the amount of money needed by IACRAO for the conference's technical needs.

AACRAO Representative

Louisa Havens from the University of Texas El Paso thanked the members for welcoming her to the conference. Louisa discussed a couple of points about AACRAO. AACRAO is dependent on what IACRAO does at a state level. She urged members to get involved at the AACRAO level. Members were asked to become familiar with advocacy information, and to visit AACRAO.org for information. Currently, there are issues in Washington D.C. involving the Department of Defense, program integrity rules, and program changes that effect not only schools on a national level, but at the state level as well. Louisa asked that members become familiar with what the advocacy group is trying to accomplish. Information is provided on a listserve, and it educates members as to what is happening with legislation.

Louisa encouraged members to get involved in any area of AACRAO. She stated that AACRAO is always looking for committee chairs and participation in many ways.

Courtney announced the annual AACRAO conference will be held in Philadelphia in the spring of 2012.

Miscellaneous Information

Courtney Kohn Sanders announced that Sheree had the entire conference and program put together by April of 2011. Courtney called for a round of applause for Sheree's hard work and dedication.

Courtney asked that members do not leave after the meeting. The district meetings will be held directly after business meeting.

Old Business

Tracy Morris announced that Credentials is still working on online registration. Tracy will continue to work with Courtney to establish online registration.

Members were encouraged to visit with the vendors after the meeting.

New Business

There was no new business.

Passing of the Gavel

Courtney Kohn Sanders passed the gavel to Sheree Stilwell.

Adjournment

President Sheree Stilwell adjourned the meeting at 1:10 p.m.

Motion: It was moved (Jess Ray) and seconded (Kathie Beaty) to adjourn the meeting. Motion passed.

Respectfully submitted,

Heather Yeager
IACRAO Secretary