

**IACRAO Annual Business Meeting Minutes  
October 28, 2010  
Doubletree Hotel  
Alsip, Illinois**

**Call to Order**

President Tracy Morris called the meeting to order at 12:28 p.m.

Tracy welcomed all annual meeting attendees.

**Secretary's Report**

Andy Kindler presented the minutes from the 2009 IACRAO Annual Business Meeting. Corrections were noted by the membership as follows: Sheree Stilwell received an acknowledgement at last year's annual business meeting as Northeast District Chair, not as Northwest District Chair.

*Motion: It was moved (Jonathan Pickering) and seconded (George Munley) to accept the minutes as amended. Motion passed.*

**Treasurer's Report**

Carol DiCola shared the 2010-11 Fiscal Year Report with the membership.

George Munley asked about the amount of institutional members. Carol replied that the institutional members have slightly decreased by eleven members. In addition, individual members have decreased from 470 to 437 members.

*Motion to accept the proposed 2010-2011 budget as presented. It was moved (Ron Gregoire) and seconded (Jan Ripperda). Motion passed.*

**Professional Activities Officer Report**

Stacy Ehmen was not present.

Courtney mentioned to the membership that the district meetings will follow immediately after this annual business meeting. She encouraged the membership to elect new district chairs and to stay involved with IACRAO.

Courtney announced the Bright Idea award winner: Terry Crane.

### **Archivist Report**

Ron Gregoire met with Peter Hood from the University of Illinois – Urbana/Champaign’s archive. The IACRAO archive is set up very well at that location, so there seems to be no need to relocate to another location at this point.

Ron announced the IACRAO quiz winner: Peggy Hudson.

### **Equal Education Opportunity Officer’s Report**

Terri Montgomery was not present.

### **Past President’s Report**

Jess Ray announced the new executive board officers.

President Elect: Sheree Stilwell, Lewis University  
Secretary: Heather Yeager, Southern Illinois University - Edwardsville  
Treasurer Elect: Jennifer McClure, Elgin Community College  
EEO Officer: Kristy Peterson, Rush University

*Motion: It was moved by Linda Turner and seconded by Dan Weber to accept all new executive officers. Motion passed.*

Jess reviewed the proposed amendments to the by-laws with the membership.

*Motion: It was moved by Daniel Cullen and seconded by Michelle Rothmeyer to accept the amended by-laws as presented.*

Jess announced this year’s scholarship winners for the Leadership and Service Scholarship (Elizabeth Rieuf of Compton, IL) and for the Leadership and Service Scholarship for Underrepresented Students (Naveed Shah of Wheaton, IL).

### **President Elect’s Report**

Courtney Kohn Sanders announced that this year’s conference expenses came in under last year’s conference expenses.

She urged the membership to fill out the pink evaluation sheet. This is very important for future conferences. The completed sheets can be dropped off at the registration desk.

### **Service Acknowledgements:**

East Central District Chair: Daniel Cullen  
Southern District Chair: Heather Yeager (not present)  
Northeast District Chair: Ashley Skidmore  
West Central District Chair: Eric Campbell (not present)  
Northwest District Chair: Michelle Rothmeyer  
Local arrangements chair: Sheree Stilwell  
Special support: Nancy Celis  
EEO Officer: Terri Montgomery (not present)  
Secretary: Andy Kindler  
President: Tracy Morris

### **President's Report**

Tracy Morris thanked Connie Skerston and the membership for their support.

First time attendees were acknowledged by the membership.

Past Presidents were acknowledged by the membership.

Retirees were acknowledged by the membership.

First time attendee questionnaire winner: Debby Herzog.

Tracy urged all IACRAO members to attend next year's AACRAO conference in Seattle, WA.

### **AACRAO Representative**

Brad Myers thanked Tracy and the membership for inviting him.

This is not Brad's first IACRAO conference. He was here before when Kathie Beaty was IACRAO President in 1997.

He posted the question how many IACRAO members will be going to Seattle, WA. Brad is VP for Record and Academic Services at AACRAO, and Registrar at the Ohio State University.

He posted the question how many IACRAO members are participating in AACRAO committees.

There will be many upcoming national AACRAO meetings, including technology, transfer, and international conferences. If travel is not in the schools' budget Brad suggested to also participate in AACRAO online sessions and webinars. For example: a session will be held this afternoon on handheld devices. The members should also access the AACRAO publications for more in-depth topics. AACRAO is very engaged with government agencies and international education services. The AACRAO website will also receive a new look, which will be redesigned and upgraded.

AACRAO is financially very stable. Therefore, dues are not going to increase in the near future. State and regional leaders are closely tied to the national organization and should continue to attend AACRAO conferences and meetings throughout the year.

Tracy added that the AACRAO state and regional leader meetings are excellent, and IACRAO will continue to send future Presidents to those events.

### **Old Business**

The online conference registration will continue to be explored by Tracy.

### **New Business**

Passing of the Gavel

Tracy passed the gavel to Courtney.

### **Adjournment**

President Courtney Kohn Sanders adjourned the meeting at 1:30 p.m.

*Motion: It was moved (George Munley) and seconded (Jess Ray) to adjourn the meeting. Motion passed.*

Respectfully submitted,

Andy Kindler  
IACRAO Secretary