

**IACRAO Executive Board  
October 28, 2009 Meeting Minutes  
President Abraham Lincoln Hotel  
Springfield, Illinois**

**Call to Order**

Jess Ray, President, called the meeting to order at 12:00 p.m.

*Current Board Members present: Jess Ray (President), Tracy Morris (President Elect), Adrienne Kellum-McDay (Past President), Andy Kindler (Secretary), Dan Weber (Treasurer), Carol DiCola (Treasurer Elect), Stacy Ehmen (VP Professional Activities), Terri Montgomery (EEO Officer), Dale Wolf (Archivist), Pam Walden (Web Site Manager), Joan McEneany (West Central District Chair), Paula Smith (East Central District Chair), Sheree Stilwell (Northeast District Chair)*

**Secretary**

Andy Kindler suggested presenting the minutes from the October 27, 2009 IACRAO conference Executive Board Meeting in the near future. The board agreed to postpone the approval of those minutes to the Executive Board Meeting later this year.

**Treasurer**

The account balances are as follows:

Savings:	\$3,935.21
Checking:	\$40,376.59
CD #1:	\$38,200.00
CD #2:	\$21,151.22

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Total:           \$103,663.02

Dan Weber informed the Executive Board that the organization's 2007 tax return was inaccurate. The accounting firm has asked the treasurer whether or not IACRAO would like to amend this tax return. He added that based on the accounting firm's recommendation the organization should leave the tax return as-is. The Executive Board agreed with the accountant's recommendation.

*Motion: It was moved (Tracy Morris) and seconded (Dan Weber) to allow our tax return to stand. Motion passed.*

Dan asked the Executive Board if an exception could be made for Tracy Morris regarding the mileage reimbursement to this year's conference, since her school is not going to reimburse her for mileage.

*Motion: It was moved (Carol DiCola) and seconded by (Paula Smith) to suspend the mileage reimbursement rules to allow Tracy to get reimbursed by IACRAO for mileage in the amount of \$132.*

Dan distributed this year's Treasurer's Report and referred us to page 4 of the report for acknowledgement. Adrienne asked Dan if we have made a conscious effort to contact the schools that have not renewed their memberships yet. Tracy added that we might consider a survey again, but it should not be conducted right away.

Dan also referred us to the discussion points on page 1 of the report. Dan suggested that we might want to consider Credentials for electronic payments, since this currently is not an option for our members.

At tomorrow's meeting Jess will inform the membership that the Executive Board will be exploring the feasibility of a technology solution in receiving and maintaining membership contributions online.

Dan stated that it would be a good idea to start tracking donations, such as not requesting mileage reimbursement, or paying for mailings and postage from other sources.

Further discussion topics were presented by Dan as outlined in the Treasurer's Report.

Dan added that membership fees need to be looked at more often than just every 12 years. Jess added that we might want to add this into the Treasurer's job description.

### **Past President**

Adrienne Kellum-McDay distributed 50/50 raffle tickets to all Executive Board Members asking them to sell as many tickets as possible at this year's conference.

### **VP for Professional Activities**

Stacy Ehmen had no report.

### **President-Elect**

Tracy Morris thanked all Executive Board Members for their hard work at this year's conference. She announced that this Friday's Executive Board Meeting will be a 30 minute meet-and-greet meeting.

### **EEO Officer**

Terri Montgomery had no report.

**Chronicle Editor**

Debbie Michelini was not present.

**District Chair Reports**

**East Central**

Paula Smith had no report.

**North East**

Sheree Stilwell had no report.

**North West**

Not present.

**Southern**

Not present.

**West Central**

Joan McEneaney had no report.

**President**

Jess thanked all Executive Board Members for their hard work at this year's conference.

**Web Site Manager**

Pam Walden was not present.

**Archivist**

Dale Wolf had no report.

**Old Business**

None.

**New Business**

Jess will give a heads-up on electronic transcripts at tomorrow's Annual Business Meeting.

**Adjournment**

*Motion: It was moved (Andy Kindler) and seconded (Dan Weber) to adjourn the meeting at 12:37 PM. Motion passed.*

Respectfully submitted,

Andy Kindler  
IACRAO Secretary