

**IACRAO Annual Business Meeting Minutes**  
**October 23, 2008**  
**Sheraton Northwest Chicago**  
**Arlington Heights, Illinois**

**Call to Order**

President Adrienne Kellum-McDay called the meeting to order at 12:18 p.m.

**Secretary's Report**

Andy Kindler presented the minutes from the 2007 IACRAO Annual Business Meeting. No corrections were noted.

*Motion: It was moved (Brent Gage) and seconded (Adam Stone) to accept the minutes as presented. Motion passed.*

**Treasurer's Report**

Dan Weber reported that the Executive Board is looking into an accounting firm, which is also used by IACAC to annually prepare our tax return and to review IACRAO's financial books. July 1<sup>st</sup> is also the beginning of our membership year and Dan suggested bringing our tax year in-sync with that date. November 1<sup>st</sup> is currently the official beginning of the organization's fiscal year.

An institutional membership increase was suggested by the Executive Board due to cost increases over the past 12 years, plus the upcoming accounting fees. Membership fees were last raised in 1996. It was suggested to increase the fee for institutional members from \$100 to \$125, and from \$10 to \$15 for each additional member.

The IACRAO district meeting allowances have been increased from \$500 to \$1000 per year.

The insurance coverage for all participating IACRAO members during future conferences is now active.

*Motion: It was moved (Andy Kindler) and seconded (Dennis Kaczor) to increase the fee for institutional members from \$100 to \$125, and from \$10 to \$15 for each additional member.*

### **Archivist**

Dale Wolf noted that IACRAO has an alumni page on its website at [www.IACRAO.org](http://www.IACRAO.org), which also includes pictures.

Dale reported that the Past Presidents and Retirees dinner was conducted last night, which was very successful.

Dale acknowledged all members with most recent or near future birthdays. Dale confirmed that he will remain Archivist for one more year.

Mike Henry was announced as this year's IACRAO quiz winner.

### **Past President's Report**

Ron Gregoire pointed out that the sheets with the modified by-laws have been made available to all members and have been placed on the dining tables.

Ron acknowledged all Past Presidents and District Chairs and thanked them for their commitment to IACRAO.

Our new elected Executive Board members are as follows:

Tracy Morris – President Elect 2008-09

Carol DiCola – Treasurer Elect 2008-09

Stacey Ehmen - VP of Professional Activities 2008-09

Two students were the recipients of the Leadership and Service Scholarship and the Leadership and Service Scholarship for Underrepresented Students.

Ron reported that the silent auction was a success last year, so it was conducted again at this year's conference. In addition we collected a total of \$378 in this year's conference 50/50 raffle.

### **Equal Education Opportunity Officer's Report**

Terri Montgomery reported that she is hoping that members become more involved during her tenure as EEOO. She stated that our membership numbers are decreasing slightly, so she will be exploring options pertaining to the timing and the locations of future conferences.

### **President Elect's Report**

Jess Ray was thanking all members for attending the conference. He reported that we produced approximately 150 badges. He thanked Bruce Oates (not present) and Courtney Kohn for serving on the local arrangement committee. He also thanked the ISU Registrar's Office for their support.

Jess urged members to talk to the vendors during the session breaks. Alan DeRoos was acknowledged due to his approaching retirement from Western Illinois University.

The tickets for the conference prizes were drawn with a total of three winners.

### **AACRAO Representative**

Nora McLaughlin thanked Adrienne and Jess for inviting her to this year's IACRAO conference. She reported that Chicago will be hosting AACRAO's conference for the 13th time in 2009, which is the highest number of all AACRAO host cities in the nation.

Nora encouraged all IACRAO members to get involved in AACRAO. She also encouraged all members to attend the AACRAO conferences in Chicago in 2009, in New Orleans in 2010 and in Seattle in 2011.

### **AACRAO Local Arrangement Co-Chairs**

Monique Snowden stated that the Local Arrangement Co-Chairs' responsibilities are primarily to find volunteers, which they are diligently working on.

Kathie Beaty introduced the following Sub Committee Chairs: Brent Gage, Mike Henry, and Jess Ray. Members were encouraged to approach the chairs for volunteering possibilities.

### **President's Report**

Adrienne Kellum-McDay thanked all Board Members and District Chairs for supporting her during the last year. She was thankful for being allowed to serve the organization as IACRAO President.

### **Old Business**

No old business was reported.

## **New Business**

Recognition plaques were distributed by Adrienne Kellum-McDay and Jess Ray:

East Central District Chair: Leigh McElhenny (not present)

Southern District: Scott A. Dunn (not present)

Northwest District: Brent Gage

West Central District Chair: Brian Clevenger

Local Arrangements Committee: Courtney Kohn

VP of Professional Activities: Dennis Kaczor

Past President: Ron Gregoire

President Elect: Jess Ray

President: Adrienne Kellum-McDay

Adrienne reported that next year's conference will be in Springfield, Illinois in October 2009.

Jess reported that it was decided by the Executive Board that we will be hosting an IACRAO reception at Chicago's AACRAO in 2009 at the Robert Morris' Culinary Institute. More details will be shared with the members in the near future.

## **Adjournment**

President Jess Ray adjourned the meeting at 1:25 p.m.

*Motion: It was moved (Courtney Kohn) and seconded (Adam Stone) to adjourn the meeting. Motion passed.*

Respectfully submitted,

Andy Kindler  
IACRAO Secretary