

IACRAO Annual Business Meeting Minutes
October 25, 2007
Holiday Inn – Collinsville, Illinois

Call to Order

President Ron Gregoire called the meeting to order at 12:27 p.m.

Secretary's Report

Nickie Matheny presented the minutes from the 2006 Annual Business Meeting. No corrections were noted.

Motion: It was moved (Marilyn Gerken Benakis) and seconded (Kathie Beaty) to accept the minutes as presented. Motion passed.

Treasurer's Report

Reo Wilhour reported that we have a total current value of \$93,813.36. (See attached report titled IACRAO Treasurer's Report, October 25, 2007.) Reo noted that this is the time of year we have the most money in our accounts because membership and conference dues have come in and we have not paid any expenses for the Annual Conference yet. Reo also mentioned that we had a loss last year of approximately \$3,000.00 which was a result of the conference being in Itasca where costs are more substantial. Reo reported that we currently have 75 Institutional members and 407 total members. Reo submitted a proposed budget for 2007-2008 (See attached sheet titled "Proposed Budget of Revenue and Expenses for FY2007-2008"). Reo also reported that our fiscal year and our tax year are not in alignment and he suggested changing this so that the new Treasurer can prepare a more discernable report for the membership.

Motion: It was moved (Alice Medenwald) and seconded (George Munley) to accept the budget as presented. Motion passed.

Vice President for Professional Activities

Dennis Kaczor reported that he will be looking into new directions for the Bright Idea Award for next year. Dennis also noted that the bill that requires graduating seniors to pass the Constitution test has been revoked.

Archivist

Dale Wolf presented a certificate of appreciation from 1992 to Bruce Oates that he found in the archives. Dale reported that he now has 20 names of recent retirees that would like to contribute to the organization. Dale asked that the membership forward any recent retirees contact information to him. Dale shared some information from the 75th Annual Conference and also mentioned the 2nd annual IACRAO History Quiz.

Equal Education Opportunity Officer's Report

Roslyn Castro was not in attendance and no report was submitted.

Past President's Report

Alice Medenwald presented the slate of new officers for 2007-2008:

President-Elect: Jess Ray (Illinois State University)

Secretary: Andy Kindler (Bradley University)

Equal Education Opportunity Officer: Terri Montgomery (Southern Illinois University Edwardsville)

(Please see attached list titled "Results of IACRAO Election of Officers for 2007", for more in depth details.)

Alice presented the membership with several proposed changes to the IACRAO Bylaws. Among these proposed changes are correction of typographical errors and clarifying some of the duties that were previously vague.

(Please see sheet titled "Proposed Changes to the IACRAO Bylaws")

Motion: It was moved (Peggy Brown) and seconded (Nickie Matheny) to accept the changes to By-Laws as presented. Motion passed.

Alice also noted that we received only 3 applications for the two \$500.00 scholarships that IACRAO awards. Alice noted the criteria for the scholarships are on the IACRAO website and we should all try to ensure that our institutions are aware of these scholarships.

Alice reported that she received some great donations for the scholarship fund raising events and that there was currently a bid on all items for the silent auction. Alice thanked Dale Wolf, Sheri Kallembach and Nickie Matheny for staffing the fund raising table when she could not be there. Alice reported the silent auction would end today at 4:30 and the winners could come to the table between 4:30 and 5:15 to claim their items and pay.

Alice reminded the membership that there would be a "New Executive Board" session today at 3:30 and that outgoing and incoming Executive Board members should attend this session.

President Elect's Report

Adrienne Kellum McDay reported that 120 people registered for the conference and reminded everyone to complete their conference evaluations. Adrienne thanked the District Chairs and Local Arrangement Committee for a great conference and the membership for attending the conference.

President's Report

Ron Gregoire offered Congratulations to the incoming Executive Board and thanked the exhibitors for attending. Ron also thanked National Student Clearinghouse and Jostens for sponsoring our breaks.

Ron thanked Dan Weber for researching and coordinating efforts for IACRAO to acquire liability insurance and noted that the conference is now insured as well as the District Meetings, when they occur.

AACRAO Representative

Glenn W. Munson, AACRAO Vice-President of Records and Academic Services, brought greetings from AACRAO. Glenn mentioned that there are new AACRAO publications out and they are excellent. Glenn reminded the membership that the 2008 annual AACRAO conference will be in Orlando, Florida March 24th through the 27th; the SEM workshop is next week in New Orleans, Louisiana and the Tech conference will be in July 2008 in Baltimore, Maryland. Glenn mentioned that a new dues structure is now in place to increase involvement by community colleges.

Old Business

President Ron Gregoire reported that this is the second year of a five-year contract with Credentials, Inc. to provide on-line registration for the annual conference. There is no cost to IACRAO for this service and it seems to be working out very well.

New Business

President Ron Gregoire reported a misprint in the IACRAO conference guide. The 2008 conference will be at the Sheridan NW Chicago, not the 2009 conference.

Ron recognized the IACRAO Past-Presidents, past Executive Board members, past District Chairs and past Local Arrangement Committee Chairs in attendance.

The President then recognized outgoing Board Members Therese Lux, Chris Leopold, Jill Bier, Sonia Fischer, Andy Kindler, Reo Wilhour, Nickie Matheny and Alice Medenwald with plaques. Ron then asked all Past-Presidents to sign the box the gavel is stored in to continue passing down. Ron presented Adrienne Kellum-McDay with a plaque for her outstanding service as President Elect and planning a great conference.

Finally, President Gregoire passed the gavel to incoming President, Adrienne Kellum-McDay. Adrienne then thanked Ron and presented him with a plaque of recognition for his outstanding performance as President.

President Adrienne Kellum-McDay adjourned the meeting at 12:25 p.m.

Motion: It was moved (Alice Medenwald) and seconded (Nickie Matheny) to adjourn the meeting. Motion passed.

Minutes submitted by:
Nickie Matheny, IACRAO Secretary