

IACRAO Executive Board
May 13, 2005 Meeting Minutes
Illinois State University – Normal, Illinois

Call to Order

Sheri Kallembach, President, called the meeting to order at 9:20 a.m.

Current board members present: Sheri Kallembach, Alice Medenwald, Dale Wolf, Maria Moten, Brenda Ross, Bruce Oates, Dave Garcia, Kristin Rinehart, Nickie Matheny, Julie Jobryce

Approval of Meeting Minutes

The minutes of the February 8, 2005 executive board meeting were reviewed.

Motion: It was moved (Dale Wolf) and seconded (Dave Garcia) to accept the minutes. Motion passed.

Treasurer's Report

Sheri provided the Treasurer's report in Brad's absence: 1.) The costs for the meetings for the District Conferences were \$96.75 for Northeast, \$534 for West Central, \$550 for Southern, \$419.20 for East Central and he hasn't received a bill from Northwest. A check in the amount of \$100 was sent on behalf of the Heather Bradshaw memorial fund. Current balances: \$1600.86 in checking; \$59,747.10 in Money Market. Brad reported \$397.37 interest earned for 2005. Sheri requested that Brad and Reo send a postcard (email) reminder to all members reminding them of the due date for 2005-06 membership fees. Maria will follow up on those institutions that have not paid for 2004-05.

A motion was made to give \$100 to the memorial fund for Heather Bradshaw. The motion was made by Alice Medenwald, seconded by Brenda Ross and passed unanimously.

Secretary

Julie Jobryce reported that IACRAO's annual report has been filed with the state. Williams S. Price of Bell, Boyd & Lloyd is retiring. His partner, Rick Sevcik, has agreed to take on IACRAO's representation and will forward the necessary papers to substitute himself for Mr. Price as our registered agent with the State of Illinois.

Julie requested that Maria Moten provide her with an updated list of committee members for both membership and communication.

Vice President for Professional Development

Maria Moten reported that Kimberly, Lake County Visitor's Bureau Sales Manager, contacted us about a free promotional opportunity. Maria also shared updates on legislative activity in the education arena. Hot topics being watched closely include identity theft, and Reauthorization of the Higher Education Amendments. Please see the attached summary titled "Reauthorization Talking Points" for additional information. A flyer advertising Bright Ideas is posted on the website. There is an article in the Sun Publication about enrollment management at community colleges.

Sheri shared information about House Bill 2515 in Illinois Legislation. This bill would support the Course Applicability System (CAS) as a statewide initiative. Funding is not likely for this year, but perhaps next.

Archivist

Peter sent the following report via email: He wrote an article for the Chronicle and talked with the U of I archivist about Dale taking over the IACRAO archivist position. Dale and Peter plan to meet with the U of I archivist sometime this summer.

EEO Officer

Brenda is in communication with Adrienne McDay, registrar at Harper College, to arrange a summer meeting of the Diversity Caucus. Plans are to discuss issues from this year's national meeting and come up with ideas for our annual meeting.

Past-President

Dale has agreed to take the position of archivist for the coming year. He would like to see someone else get involved and the search will continue, in hopes that someone else will step up to the challenge next year.

Locations for the annual meeting in 2006 and 2007 are confirmed and will be held at Itasca and Collinsville respectively.

No requests for changes to the bylaws have been received.

President Elect

Alice reports that entertainment for the annual meeting has been finalized. Wednesday night's entertainment will include a Caribbean drum band that will play during cocktails. Light appetizers and a cash bar will be available on Wednesday night, but there will be no formal activities; attendees will be encouraged to take in the sites of Peoria. Thursday's entertainment will be the Hip Pocket Band

Laurie Guest, who closed the Annual Meeting in 2004, will serve as our opening speaker this year. Dr. Kevin Stein, Illinois Poet Laureate, will close the meeting.

Annual Meeting registration fees for members will be \$155; non-members will be charged \$200.

No final decision has been made on allowing vendor sessions. If all proposed sessions are able to take place, there will be no room in the program. The Indiana/Ohio Great Lakes AACRAO charges an additional \$100 to vendors who wanted to present at annual meetings.

All registration fees can be processed through Northeastern University; however, credit cards cannot be accepted.

Chronicle Co-Editors

Sheri reported on behalf of the editors. She reminded everyone of the official deadline for submission of articles for the Chronicle; however, new articles will still be accepted, if received soon.

District Chair Reports

East Central

Brenda Ross reported on behalf of Rita Pearson. The East Central District Meeting was held on April 4 at the University Ballroom, Union – Eastern Illinois University. The guest speaker was Mona Davenport, Director of Minority Affairs. She addressed serving first generation and millennium students. Thirty-five participants (including 3 retirees) attended the meeting, which also included a number of breakout sessions. Dennis Kaczor (Parkland) is the current Secretary Elect.

Northeast

Bruce Oates reported that the Northeast District Meeting took place on April 15 at Governors State University. Forty people were in attendance.

Northwest

Kristin Rinehart reported that thirty people attended the Northwest District Meeting on March 17 at Rock Valley College. Mike Mastroianni spoke on the topic: “Jerks at Work” and Rock Valley staff gave a presentation on how they revamped the student center creating a one-stop shop.

West Central

Dave Garcia reported that the West Central District Meeting, held at Monmouth College on March 11, was attended by twenty-five participants. Three seminars were offered and topics included: Proactive Conflict Management, Millennial Generation, and Managing Difficult Conversations.

Southern

Nickie Matheny reported that fifty people attended the April 8 Southern District Meeting at the National Shrine of Our Lady of the Snows. Speaker, Dr. Beth Lingren (Director of New Student Programs) presented the Fish! Philosophy.

Web Site Manager

No report was given; however, it was noted by several attendees that the new website looks great.

President’s Report

Sheri has received a revised file from Alice that provides detailed responsibilities of the President-Elect position. She would like to remind other officers to review and submit their revisions for their descriptions and have these posted to the website. These job descriptions help to clarify the positions and help new members to have a better understanding of what the various positions entail.

District Chairs for the 2005-2006 year, being announced at the Annual Meeting, will be as follows:

East Central District Chair: Les Cromwell, UIUC

Northeast District Chair: Eric Gunnink

Northwest District Chair: Ann Kalas, Elgin Community College

Southern District Chair: Mindy Reach, Shawnee Community College

West Central District Chair: Susan Dagit, Monmouth College

Sheri thanked the board for the opportunity to attend the national AACRAO meeting in New York. She reported there were a number of good sessions. Thomas Bilger will be the AACRAO Representative at the IACRAO Annual Meeting.

She is currently working on a scholarship committee proposal and will send it out for feedback prior to the annual meeting in October.

Old Business

No old business was discussed.

New Business

Sheri is gathering information about Pheasant Run in St. Charles to be considered as a site for the 2008 annual meeting. Guidelines for choosing a site should be included in the Past-President job description.

The idea of acknowledging honorary members at annual meeting was presented. Maria will follow-up with ideas of what this might look like for IACRAO.

Dave Garcia expressed concern for ISAC's partnership with Zap Corporation and how this might impact the use of on-line applications. Maria will inquire further through her connections at ISAC and report back at a later date.

The next Executive Board Meeting will be on Tuesday, October 25 at the Annual Meeting.

Adjournment

*Motion: It was moved (Alice Medenwald) and seconded (Maria Moten) to adjourn the meeting at 11:08 p.m.
Motion passed.*

Respectfully submitted,

Julie Jobryce
Secretary